

SPPA 417
Writing Assignments Grading Rubric

Name:

Points:

Grade:

	A Level	B Level	C Level	D Level
Introduction (10 pts)	The introduction *Was well organized *Smoothly pulled the reader into the topic *Presented the main focus of the paper *Adequate content for an introduction *Wrote for the correct audience (10 pts)	The introduction had one limitation: * Disorganized *Not smooth * Did not present the main focus of the paper *Too detailed or too sketchy *Rocky first sentences (8)	The introduction had two of these limitations: * Disorganized *Not smooth * Did not present the main focus of the paper *Too detailed or too sketchy *Rocky first sentences (7)	The introduction had three or more limitations listed at left or required major changes (6)
Content (20 pts)	The content of the paper *Was clear *Had a unified focus *Focused on important information *Adequately explained concepts *Was Correct (20 pts)	The content of the paper had one of these limitations: *Hard to understand *included irrelevant or too much detailed information *Failed to explain concepts *Had a disjointed focus *incorrect information (17)	The content of the paper had two of these limitations: *was hard to understand *included irrelevant or too much detailed information *Failed to explain concepts *had a disjointed focus *incorrect information (15)	The content of the paper was not clearly written and difficult to understand. OR had three or more limitations listed at left. (13)
Paragraph Organization (20 pts)	Paragraphs in the paper *Had clear topic sentences *Were about a single topic *Were organized at the paragraph level *Had transitions from one paragraph to another (20 pts)	Paragraphs in the paper had one of these limitations: *Poor topic sentences *Run on paragraphs or Too brief paragraphs *Lacked organization within the paragraph *Lacked transitions from one paragraph to another. (17)	Paragraphs in the paper had two of these limitations: *Poor topic sentences *Run on paragraphs or Too brief paragraphs *Lacked organization within the paragraph *Lacked transitions from one paragraph to another. (15)	Paragraphs in the paper had three or more of the limitations at left. (13)
Paper Organization (20 pts)	The paper's organization was *Easy to follow *Presented in a logical manner * Integrated information *Summarized information when needed *Used headers (20 pts)	The paper had one of the following limitations: *organization was not logical *information was not consistently integrated together *information was not summarized when needed *Headers were missing (17)	The paper had two of the following limitations: *organization was not logical *information was not consistently integrated together *information was not summarized when needed *Headers were missing (15)	The paper was disorganized and illogical. OR had three or more of the limitations listed at left. (13)
Writing Style (10 pts)	The style of writing is *professional *easy to understand *uses appropriate vocabulary *mature syntax style (10 pts)	Writing is affected by one of the following limitations: *jargon *wordiness *redundant phrasing *awkward syntax structures *choppy sentences *run-on sentences *incorrect use of vocabulary (8)	Writing is affected by two of the following limitations: *vocabulary jargon *wordiness *redundant phrasing *awkward syntax structures *choppy sentences *run-on sentences *incorrect use of vocabulary (7)	Writing is affected by three or more limitations occurring 3 or more times. (6)
Writing Mechanics (10 pts)	The paper is free of spelling, grammar, and punctuation errors. (10 pts)	The paper has less than 5 errors in spelling, grammar, or punctuation. (8)	The paper has 6-10 errors in spelling, grammar, or punctuation. (7)	The paper has more than 10 errors in spelling, grammar, or punctuation. (6)
APA (10 pts)	All APA rules are followed for citations, numbers, quotes, references, headers, etc. (10 pts)	The paper has less than 5 APA rule errors. (8)	The paper has 6-10 APA rule errors. (7)	The paper has more than 10 APA rule errors. (6)