

**Academic Standards Committee**  
**Summer & Fall 2024 Meeting Dates & Deadlines**

<b>MEETING DATES:</b>	<b>DEADLINES to submit appeals:</b>
<b>July 10<sup>th</sup></b>	July 5 <sup>th</sup>
<b>August 20<sup>th</sup></b>	August 16 <sup>th</sup>
<b>September 10<sup>th</sup></b>	September 6 <sup>th</sup>
<b>September 24<sup>th</sup></b>	September 20 <sup>th</sup>
<b>October 8<sup>th</sup></b>	October 4 <sup>th</sup>
<b>October 22<sup>nd</sup></b>	October 18 <sup>th</sup>
<b>November 12<sup>th</sup></b>	November 8 <sup>th</sup>
<b>November 26<sup>th</sup></b>	November 22 <sup>nd</sup>
<b>December 10<sup>th</sup></b>	December 6 <sup>th</sup>

**Letters of Appeal should include the following:**

1. Name (First, Initial, Last)
2. Towson Student ID #
3. TU E-Mail address
4. Nature of Appeal (Withdrawal, Transfer Petition, GenEd/CORE Exception, etc.)
5. Course Name/Number/Section
6. Supporting Documentation (Medical, Legal, etc.)

**Appeal Letters:**

Letters must be written by the student, not a third party. They should be brief, concise, typed and include documentation (i.e. Medical documentation on letterhead including dates of treatment). Electronic submission via PDF is preferred. A sample of an appeal letter can be found at ASC Frequently Asked Questions (FAQ's).

**Appeals should be sent electronically to:** [asc@towson.edu](mailto:asc@towson.edu)

**FAQ's:** <http://www.towson.edu/registrar/grades/standards.html>