Photo/Video Guidelines

To respect the privacy and comfort of our participants, please follow the guidelines listed below regarding photography and videography while using the Campus Recreation facilities. This includes all forms of cameras and video recording devices.

PERSONAL USE

- Personal photography and videotaping are defined as media of self, friends, and/or family obtained informally for personal use.
- Photography and videography are permitted in Towson University Campus Recreation Facilities for personal use, with the exceptions of the pool*, restrooms, and locker room spaces.
- Taking photos or videos of individuals without their consent or actions deemed inappropriate by Campus Recreation staff is prohibited and is cause for immediate removal from Campus Recreation facilities, possible suspension from Campus Recreation facilities.
- Tripods and other peripheral equipment are prohibited.

*Exceptions are made during special events and TU Athletic events

ACADEMIC USE

- Academic use is defined as media obtained/ reproduced for academic purposes including class projects.
- Students wishing to take photos or videos in the Campus Recreation facilities for academic use must have
 received authorization in advance. For authorization, complete this <u>online form</u> at least three business days
 before the anticipated time you wish to take pictures or film in the facility. Requests are reviewed on a case-bycase basis and are not guaranteed approval.
- Students are not permitted to take photos during group fitness classes for personal or academic use. Exceptions may be made for Campus Recreation special events.

UNIVERSITY DEPARTMENTS

University department photography and videotaping are permitted in Campus Recreation's facility only with prior authorization. University department photography and videotaping are defined as media obtained and/or reproduced for university purposes. Contact Campus Recreation at campusrec@towson.edu for authorization.

* University Marketing and Admissions tours are excluded from this guideline

SPORT CLUBS

Campus Recreation recognized Sports Club and visiting teams are exempt from these guidelines

MEDIA AND COMMERCIAL ACCESS

All commercial filming should be coordinated and approved through the Division of University Marketing and Communication. Please contact University Communications at University_Communications@towson.edu or (410) 704-4154.

If authorization is approved and arrangements have been made, specified representatives must check in with the Welcome Desk. Campus Recreation staff reserves the right to stop any activity they deem inappropriate or unsafe for operations.

